

**SCHOOL DISTRICT REGULAR BOARD MEETING  
BOARD OF TRUSTEES  
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

January 08, 2024  
6:00 P.M.

**Van Hall, Presiding**

**Members Present**

Billy Willis	Van Hall	Scott Nelson
DeAnna Putman	Matt Golden	
Phillip Chapman	Robert Johnson	

**Members Absent**

**School Personnel Present**

**Sarah Dildine, Superintendent**

**Guests**

**(See attached list)**

**1. OPENING ACTIVITIES:**

- 1.1 CALL to Order/Declaration of Quorum by President Van Hall** *{Gov't Code 551.001 (6), 311.013 (b)}*
- 1.2 INVOCATION** given by Phillip Chapman; Pledge of Allegiance lead by Robert Johnson
- 1.3 PUBLIC COMMENT** (none) *{HSISD Policy BED}*

**2. PRESENTATIONS:**

**2.1 Auditor's Report** Leslie Winton with Wilf and Henderson, P.C. Certified Public Accountants, summarized their report for the 2022-2023 fiscal year. She pointed out the highlights, explained the entries and answered any question from the Board. Mrs. Winton said there were no findings to report and credited Business Manager Jalyn Setser with excellent fiscal responsibility for the management of the district's business.

**2.2 Board Appreciation** January of each year has traditionally been set aside to recognize our Board of Trustees for their time and commitment. Each is recognized with gratuities from each campus. Principals Brenda Fincher, Brittney Phillips, and Brian Nation each spoke to thank the trustees and express appreciation of behalf of faculty, staff and students for their service.

**3. HEARING:**

*{HSISD Policy BE; BEC; BED};*

**3.1 Evaluation of Effectiveness of the SCE Accelerated Instruction Programs** This is required by each school district to evaluate the effectiveness of accelerated instruction programs and to hold an annual public hearing to consider the results of the evaluation. This is behind for the purpose of waiting on the prior fiscal year/school year to close to be evaluated. This evaluation is to show how our State Comp Ed funds are spent. *{HSISD Policy CCH}*

**4. CONSENT AGENDA ITEMS:**

- 4.1 CONSIDERATION to Approve Minutes of Meeting on December 11, 2023**
- 4.2 CONSIDERATION to Approve Budget Amendments (None)**

On motion by Billy Willis and seconded by Phillip Chapman, it was moved to approve the minutes on December 11, 2023, approved by a 5 to 0 vote. Robert Johnson and Scott Nelson abstained from the vote.

**. 5. AGENDA ITEMS:**

**5.1 CONSIDERATION to Approve Elementary UIL Field Trip to Sci-Port Shreveport, La**

On motion by Robert Johnson, seconded by Scott Nelson, it was approved to allow 55 students that competed in UIL to travel across the state line to Sci-Port in Shreveport, La. Motion carried on a 7 to 0 vote.

**5.2 CONSIDERATION to Approve 2023-2024 T-Tess Calendar**

On motion by Deanna Putman, seconded by Matt Golden, it was moved to approve the updated calendar to add Mr. Whitaker's name, as he has now completed all the required training. Motion carried 7 to 0 vote.

**5.3 CONSIDERATION to Approve Auditor's Report**

*{HSISD Policy BE}*

On motion by Robert Johnson, seconded by Billy Willis, it was moved to approve Auditor's Report from Leslie Winton with Wilf and Henderson, P.C. Certified Public Accountants. Motion carried on a 7 to 0 vote.

**6. CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. The Board entered Closed Session at 6:36 p.m.**

**6.1 PERSONNEL:**

*{HSISD Policy DC}*

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

1. Superintendent's Annual Evaluation
2. Superintendent's Contract

**6.2 CONSULTATION with Attorney {when necessary} *No consultation.***

*Gov't Code §551.071*

7. **RECONVENE** **The Board reconvened from Closed Session at 8:14 p.m.**

**Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.**

**1.1 PERSONNEL** Superintendent's Evaluation and Contract

On motion Robert Johnson, seconded by Phillip Chapman, it was moved to extend the superintendent's contract by one year. Mrs. Dildine's contract will continue for three more years from June 1, 2024, through June 30, 2027. Motion carried on a 7 to 0 vote.

**1.2 CONSULTATION** with Attorney {when necessary}

8. **INFORMATION ITEMS**

*{HSISD Policy BE and BJA}*

**8.1 Superintendent's Report**

Superintendent Sarah Dildine gave the Board information on the following subjects:

- Enrollment was 1,109 as of last Friday.
- Currently working on 2024-2025 Calendar
- SAFE Grant was submitted today, as soon as it is approved we will start working on the Silent panic Alert System with Technology.
- We will be putting on the Request for Proposals for a Construction Manager at Risk this next week. I will have a meeting with the architects Tuesday to discuss.
- Spring Sports schedules were given to the board members at the meeting
- DECA contest is January 12, 2024, at Region 8.
- School is closed next Monday for MLK Day
- Dressing Rooms at the BB/SB Fields are coming along, patiently waiting for weather to clear to start masonry work

**8.2 BUSINESS Manager's Report** as of December 31, 2023

Business Manager Jalyn Setser briefed the board on the current financial report.

**1. Financial Summary**

- a. General Funds
  - i. Revenue - \$4,848,634 (Estimated Revenue - \$14.45 million)
  - ii. Expenditures - \$4,604,965 (Budget - \$14.49 million)
  
- b. Food Service
  - i. Revenue - \$251,502 (Estimated Revenue - \$652k)
  - ii. Expenditures - \$214,009 (Budget - \$652k)
  
- c. Debt Service
  - i. Revenue - \$44,634 (Estimated Revenue - \$205K)
  - ii. Expenditures - \$0 (budget - \$205k)

**2. Monthly TEA Foundation Payments**

- a. Dec 2023 payment – \$1,048,720
- b. Jan 2024 payment - \$1,048,527

**3. Tax Collections (2023 Tax Year)**

- a. Cass County - \$627,204 (2023 Levy – \$1.93 million)
- b. Morris County - \$20,727 (2023 Levy – \$491k)

**4. Investment Accounts**

- a. Certificates of Deposit (THNB) – \$4.846 million
- b. Checking (THNB) - \$0k
- c. Lone Star Investment Pool - \$1.069 million

**5. Cash Position**

- a. Bank Accounts - \$4.091 million
- b. Investments - \$5.915 million
- c. Total - \$10.006 million

**6. Fund Balance as of August 31, 2023 (Audited Amounts)**

- a. Unassigned - \$5,029,575
- b. Non-spendable for Inventory - \$36,381
- c. Other Restricted - \$0
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self-Insurance - \$25,675
- g. Other Committed - \$1,167,000
- h. Total - \$9,608,631

9. CLOSING ACTIVITIES

9.1 Questions asked of and by Board Members

*{HSISD Policy BE}*

9.2 Adjournment

On motion by Billy Willis, seconded by Scott Nelson, it was moved to adjourn the meeting.  
Motion passed 7 to 0. Meeting adjourned at 8:23 p.m.

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Van Hall, President

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Phillip Chapman, Secretar

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