

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

June 13, 2022
6:00 P.M.

Van Hall, Presiding

Members Present

Phillip Chapman	Van Hall
Billy Willis	Scott Nelson
Matthew Golden	Robert Johnson
DeAnna Putman	

Members Absent

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

1.2 INVOCATION given by Robert Johnson; Pledge of Allegiance lead by Scott Nelson

1.3 PUBLIC COMMENT *{HSISD Policy BED}*
There was no public comment.

2. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED TRUSTEES

Notary Public Nita Clark had incumbent Van Hall and new trustee Matthew Golden give the "Statement of Elected Officer" and then the "Oath of Office". Both men were unopposed for Places 6 and 7 in a general election scheduled for May 7, 2022, so the election was cancelled. They could not take their places, however, until the first board meeting after the date for canvassing if there had been an election.

3. ELECTION OF OFFICERS OF BOARD OF TRUSTEES FOR NEW YEAR

A motion was made by Phillip Chapman, seconded by Scott Nelson, for Van Hall to continue as the president of the Board. The motion passed on a 6 to 0 vote; Mr. Hall abstained.

On motion by Scott Nelson, seconded by Phillip Chapman, it was moved for Billy Willis to continue as the vice-president of the Board. The motion passed on a 6 to 0 vote; Mr. Willis abstained.

On motion by Billy Willis, seconded by DeAnna Putman, it was moved to elect Phillip Chapman as the secretary of the Board. The motion passed on a 6 to 0 vote; Mr. Chapman abstained.

4. PRELIMINARY BUDGET WORKSHOP

Superintendent Sarah Dildine and Business Manager Jalyn Setser presented a preliminary draft of the school district's 2022-2023 budget and answered questions from board members. A copy of the presentation is a part of these minutes.

5. **CONSENT AGENDA ITEMS:** *{HSISD Policy BE}*

- 5.1 **CONSIDERATION to Approve Minutes of Meeting on May 9, 2022**
- 5.2 **CONSIDERATION to Approve Budget Amendments**

There were two budget amendments moving funds from early education supplies to travel for Pre-K and math training for teachers, and also from elementary and junior high gifted and talented general supplies to curriculum development for G/T staff training.

- 5.3 **CONSIDERATION to Approve 2022-2023 Student Code of Conduct** *{HSISD Policy FN}*

The Student Code of Conduct has not changed from the 2021-2022 edition to the 2022-2023 edition. Changes usually occur following a Legislative Session and there was not one this year.

On motion by Scott Nelson, seconded by Robert Johnson, it was moved to approve the Consent Agenda items. Motion carried on a 7 to 0 vote with Billy Willis abstaining from the minutes.

6. **AGENDA ITEMS:** *{HSISD Policy BE; BEC; BED}*

- 6.1 **CONSIDERATION to Approve Bank Signatories for Board of Trustees Officers**

On motion by DeAnna Putman and seconded by Billy Willis, the Board gave approval to the superintendent, business manager, board president and new board secretary being able to conduct business with the First National Bank of Hughes Springs and Texas Heritage Bank in Daingerfield. Motion carried on a 7 to 0 vote.

- 6.2 **CONSIDERATION to Approve Salary Raises for Teachers** *{HSISD Policy DEA}*

On motion by Phillip Chapman, seconded by Scott Nelson, it was moved to approve \$1500 raises in teacher salaries. Motion carried on a 7 to 0 vote.

- 6.3 **CONSIDERATION to Approve New 2022-2023 Teacher Pay Scale** *{HSISD Policy DEA}*

On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the new teacher pay scale as presented. Motion carried on a 7 to 0 vote.

- 6.4 **CONSIDERATION to Approve Salary Raises for Clerical Paraprofessionals** *{HSISD Policy DEA}*

On motion by Robert Johnson, seconded by Phillip Chapman, it was moved to approve the salary raises for clerical/paraprofessional employees by three percent of the midpoint amount on the pay scale. Motion carried on a 7 to 0 vote.

- 6.5 **CONSIDERATION to Approve Salary Raises for Auxiliary Personnel** *{HSISD Policy DEA}*

On motion by Phillip Chapman, seconded by Robert Johnson, it was moved to approve the salary raises for auxiliary employees by three percent of the midpoint amount on the pay scale. Motion carried on a 7 to 0 vote.

6.6 CONSIDERATION to Approve Salary Raises for Administrative Personnel

{HSISD Policy DEA}

On motion by Scott Nelson, seconded by Billy Willis, it was moved to approve the salary raises for administrative employees by three percent of the midpoint amount on the pay scale. Motion carried on a 7 to 0 vote.

6.7 CONSIDERATION to Approve 2022-2023 Stipend List

{HSISD Policy DEA}

On motion by Phillip Chapman, seconded by Scott Nelson, it was moved to approve the stipend list for 2022-2023 as presented with the exception of the UIL Event Sponsor, UIL Campus Coordinator and the ESL/LPAC Coordinator. Those will be determined later. Motion carried on a 7 to 0 vote.

6.8 CONSIDERATION to Approve a Quote for Interactive Classroom Panels

{HSISD Policy CH Series}

On motion DeAnna Putman, seconded by Robert Johnson, it was moved to approve the quote for interactive white boards from Howard Technologies in the amount of \$81,868 to be paid for with ESSER III funds. Motion carried on a 7 to 0 vote. A copy of the bid is a part of these minutes.

6.9 CONSIDERATION to Approve Documentation of Cybersecurity Training for HSISD Employees.

{HSISD Policy CQB}

On motion by Phillip Chapman, seconded by Billy Willis, it was moved to approve documenting the cybersecurity training of HSISD employees. Motion carried on a 7 to 0 vote. The documentation is a part of these minutes.

6.10 CONSIDERATION to Approve Retention of Unspent Funds by CCAD for TCDRS

{HSISD Policy CCH}

On motion by Robert Johnson, seconded by DeAnna Putman, it was moved to approve the Cass County Appraisal District retaining unspent funds from the taxing entities to apply to their required payment to Texas County and District Retirement System. Motion carried on a 7 to 0 vote.

- 7. CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. The Board entered closed session at 6:15 p.m. and reconvened at 6:45 p.m.**

7.1 PERSONNEL:

{HSISD Policy DC}

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

1. **CONSIDERATION** to Approve Superintendent's Compensation
2. **CONSIDERATION** to Approve School District Teaching Permit for Ethen Ragsdale for the Agriculture Science classes.
3. **CONSIDERATION** to Approve School District Teaching Permit for Ethen Ragsdale for the Agriculture Science classes.

7.2 **CONSULTATION** with Attorney {when necessary} *No consultation.*

Gov't Code §551.071

8. **RECONVENE**

Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

8.1 **PERSONNEL (Action taken in Open Meeting)**

1. **CONSIDERATION** to Approve Superintendent's Compensation

On motion by Billy Willis, seconded by Phillip Chapman, it was moved to increase the Superintendent's salary by four percent. Motion carried on a 7 to 0 vote.

2. **CONSIDERATION** to Approve School District Teaching Permit for Ethen Ragsdale for the Agriculture Science classes.

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve the SDTP for Ethen Ragsdale. Motion passed on a 7 to 0 vote.

3. **CONSIDERATION** to Approve School District Teaching Permit for Melissa Stonesifer for a Health Science classe at the junior high school.

On motion by DeAnna Putman, seconded by Billy Willis, it was moved to approve the SDTP for Melissa Stonesifer. Mrs. Stonesifer is the secondary schools nurse. Motion passed on a 7 to 0 vote.

9. **INFORMATION ITEMS**

{HSISD Policy BE and BJA}

9.1-8.7 Superintendent's Report

Enrollment at the end of school was 1,118. A third police officer will be hired for the district with their office at the junior high school campus. An update from the architect is needed to continue with phases of the construction plan. Superintendent Dildine will be on vacation until June 28th.

9.8-8.18 Business Manager's Report

Business Manager Jalyn Setser briefed the board on the current financial report. She advised them that another CD has been purchased at Heritage Bank; 93% of district taxes has been collected and the tax rate should decrease.

1. Financial Summary

a. General Funds

- i. Revenue - \$10,029,299 (Estimated Revenue - \$13,680,000)
- ii. Expenditures - \$9,236,495 (Budget - \$13,610,000)

b. Food Service

- i. Revenue - \$551,332 (Estimated Revenue - \$670,000)
- ii. Expenditures - \$514,035 (Budget - \$668,000)

2. Monthly TEA Foundation Payments

- a. May 2022 payment - \$923,150
- b. June 2022 payment – 924,537

3. Tax Collections

- a. Cass County - \$2,048,538 (Levy – \$2,190,000)
- b. Morris County - \$419,715 (Levy – \$425,000)

4. Investment Accounts

- a. Certificates of Deposit (THNB) – \$2,512,000
- b. Checking (THNB) - \$1,236,000
- c. Lone Star Investment Pool - \$65,000

5. Cash Position

- a. Bank Accounts - \$5,762,000
- b. Investments - \$3,813,000
- c. Total - \$9,575,000

6. AUDITED Fund Balance as of August 31, 2021

- a. Unassigned - \$4,113,150
- b. Non-spendable for Inventory - \$56,801
- c. Other Restricted - \$75,000
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$17,763
- g. Other Committed - \$1,167,000
- h. Total - \$8,779,714

7. CLOSING ACTIVITIES**7.1 Questions asked of and by Board Members***{HSISD Policy BE}***7.2 Adjournment**

On motion by Robert Johnson, seconded by Scott Nelson, it was moved to adjourn the meeting. Motion passed 6 to 0. Meeting adjourned at 8:20 p.m.

Van Hall, President

Phillip Chapman, Secretary

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Regular Meeting
June 13, 2022
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