

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

July 11, 2022
6:00 P.M.

Van Hall, Presiding

Members Present

Phillip Chapman	Van Hall
Billy Willis	Robert Johnson
Matthew Golden	
DeAnna Putman	

Members Absent

Scott Nelson

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

1.2 INVOCATION given by Robert Johnson; Pledge of Allegiance lead by Billy Willis

1.3 PUBLIC COMMENT

Brittany Gonzales-Jones addressed the Board with her thoughts and suggestions regarding the vacant sponsorship for the flag corps and majorettes for the next school year. *{HSISD Policy BED}*

2. PRESENTATIONS:

Student Handbooks

The student handbooks for the 2022-2023 were presented to the Board for their information. The handbooks do not require board approval. They are adapted to the needs of HSISD from the TASB models and there were very few tweaks made. Junior High and High School principals Brittney Phillips and Brian Nation explained to the Board the minor changes made from last year's handbooks.

Property Tax Discussion

Business Manager Jalyn Setser explained to the Board how House Bill 3 from the last legislative session will effect the tax rate for this year. Based on the preliminary information she has, she projects the HSISD will be lower.

3. CONSENT AGENDA ITEMS:

3.1 CONSIDERATION to Approve Minutes of Meeting on June 13, 2022

3.2 CONSIDERATION to Approve Budget Amendments

There were five budget amendments moving funds for the copier lease budget because of GASB accounting changes. Funds were also moved to purchase a new bus, to provide funds for Gifted and Talented administrator training, and for rekeying all the doors in the District. Another budget amendment is for cleaning up funds for the end of the fiscal year.

On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the Consent Agenda items. Motion carried on a 6 to 0 vote.

4. AGENDA ITEMS:

{HSISD Policy BE; BEC; BED};

4.1 CONSIDERATION to Approve Quote from Sword to Rekey and Hardware for Secure Doors

{HSISD Policy CH Series, Education Code 44.031}

On motion by DeAnna Putman and seconded by Robert Johnson, the Board gave approval to the quote from Sword Company in Tyler, Texas, to rekey all specified interior and exterior doors and add miscellaneous hardware. The quote is for \$38,063 and is a part of these minutes. Motion carried on a 6 to 0 vote.

4.2 CONSIDERATION to Approve Quote from Sword to Repair or Replace Secure Doors

{HSISD Policy CH Series, Education Code 44.031}

On motion by Robert Johnson, seconded by Billy Willis, it was moved to approve the quotes for the cost and installation of any equipment repair or replacement in the event replacement or repair is necessary during the rekeying of interior and exterior doors.. Motion carried on a 6 to 0 vote.

4.3 CONSIDERATION to Approve Resolution Regarding Cass County Appraisal District Preliminary Budget for 2023

{HSISD Policy CCH}

On motion by Phillip Chapman, seconded by DeAnna Putman, it was moved to approve the CCAD preliminary budget as presented. A copy of the budget and the Board's resolution are a part of these minutes. Motion carried on a 6 to 0 vote.

4.4 CONSIDERATION to Approve Resolution Regarding Morris County Appraisal District Approved Budget for 2023

{HSISD Policy CCH}

On motion by Phillip Chapman, seconded by DeAnna Putman, it was moved to approve the MCAD approved budget as presented. A copy of the budget and the Board's resolution are a part of these minutes. Motion carried on a 6 to 0 vote.

4.5 CONSIDERATION to Approve Quote for New School Bus

{HSISD Policy CH Series, Education Code 44.031}

On motion by Robert Johnson, seconded by Billy Willis, it was moved to approve the quote from Rush Truck Center in Tyler, Texas, in the amount of \$125,306.83. A copy of the quote is a part of these minutes. Motion carried on a 6 to 0 vote.

4.6 CONSIDERATION to Approve Resolution for First National Bank/Hughes Springs Giving Authority to New Board Secretary to Sign Checks, Drafts, Notes

{HSISD Policy BAA; Education Code 11.151(b),(d)}

On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the resolution giving authority to Phillip Chapman, new board secretary, to sign checks, drafts and notes at the First National Bank of Hughes Springs. A copy of the resolution is a part of these minutes. Motion carried on a 6 to 0 vote.

4.7 CONSIDERATION to Approve Resolution for First National Bank/Hughes Springs Giving Authority to New Board Secretary to Invest Funds for the District

{HSISD Policy BAA; Education Code 11.151(b),(d)}

On motion by Billy Willis, seconded by Matt Golden, it was moved to approve the resolution giving authority to Phillip Chapman, new board secretary, to invest funds for the District at the First National Bank of Hughes Springs. A copy of the resolution is a part of these minutes. Motion carried on a 6 to 0 vote.

4.8 CONSIDERATION to Approve Resolution for Texas Heritage National Bank/Daingerfield Giving Authority to New Board Secretary to Sign Checks, Drafts, Notes

{HSISD Policy BAA; Education Code 11.151(b),(d)}

On motion by Billy Willis, seconded by Matt Golden, it was moved to approve the resolution giving authority to Phillip Chapman, new board secretary, to sign checks, drafts and notes at the Texas Heritage National Bank in Daingerfield. A copy of the resolution is a part of these minutes. Motion carried on a 5 to 0 vote. Robert Johnson abstained from the vote.

4.9 CONSIDERATION to Approve Resolution for Texas Heritage National Bank/Daingerfield Giving Authority to New Board Secretary to Invest Funds for the District

{HSISD Policy BAA; Education Code 11.151(b),(d)}

On motion by Billy Willis, seconded by Matt Golden, it was moved to approve the resolution giving authority to Phillip Chapman, new board secretary, to invest funds for the District at Texas Heritage National Bank in Daingerfield. A copy of the resolution is a part of these minutes. Motion carried on a 5 to 0 vote. Robert Johnson abstained from the vote.

4.10 CONSIDERATION to Approve Date for Tax Rate and Budget Hearings

{HSISD Policy BDAA, CE}

On motion by Phillip Chapman, seconded by Billy Willis, it was moved to approve the date of August 8, 2022, for the Budget Workshop at the regular board meeting. A special meeting will be called on August 22, 2022 for the Public Meeting and Hearing to adopt the tax rate for 2022 and the budget for 2022-2023. A copy of the Planning Calendar is a part of these minutes. Motion carried on a 6 to 0 vote.

4.11 CONSIDERATION to Approve TASB Localized Policy Update 119 and Annual Review of Local Policies as Require by Local Policy

{HSISD Policies CDA, CQ, DBB, DEE, FDA, FFA, FFAF, FFG, Education Code 11.201 (d)}

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve TASB Localized Policy Update 119 as presented and the local policies requiring an annual review were approved without any changes. Motion carried on a 6 to 0 vote. Local policies considered are as follows:

CPC(LOCAL): OFFICE MANAGEMENT - RECORDS MANAGEMENT

DMA(LOCAL): PROFESSIONAL DEVELOPMENT - REQUIRED STAFF DEVELOPMENT

EHAA(LOCAL): BASIC INSTRUCTIONAL PROGRAM – REQUIRED INSTRUCTION (ALL LEVELS)

EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS

EIF(LOCAL): ACADEMIC ACHIEVEMENT – GRADUATION

FFBA(LOCAL): CRISIS INTERVENTION - TRAUMA-INFORMED CARE
FFH(LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION,
HARASSMENT, AND RETALIATION

LOCAL POLICIES FOR ANNUAL REVIEW

CDA(LOCAL): INVESTMENTS
CQ(LOCAL): TECHNOLOGY RESOURCES/AUP
DBB(LOCAL): MEDICAL EXAMINATION/COMMUNICABLE DISEASE
DEE(LOCAL): EXPENSE REIMBURSEMENT
FDA(LOCAL): TRANSFER STUDENTS
FFA(LOCAL): STUDENT WELLNESS/HEALTH SERVICES
FFAF(LOCAL): STUDENT WELFARE/CARE PLANS
FFG(LOCAL): CHILD ABUSE/NEGLECT

All HSISD Policies are available on the District’s webpage www.hsisd.net

5. **CLOSED SESSION**, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney’s professional and ethical duty to the Board requires a confidential communication. **There was no closed session.**

5.1 **PERSONNEL:** *{HSISD Policy DC}*
Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

5.2 **CONSULTATION** with Attorney {when necessary} *No consultation.* *Gov’t Code §551.071*

6. **RECONVENE**

Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

6.1 **PERSONNEL (Action taken in Open Meeting)**

7. **INFORMATION ITEMS**

{HSISD Policy BE and BJA}

9.1-8.7 Superintendent’s Report

Superintendent Sarah Dildine gave the Board information about property insurance. The value of property needs to be increased to be more in line with current market values. When the increased values have been adopted, the new insurance premium will be more than \$154,000. With the first day of instruction exactly one month away, back-to-school events are being finalized. Interviews have been completed for the new police officer to be located at the junior high school and the information will soon be released. At the moment, the District still lacks two coaches and two social studies teachers at the high school. A plan is in

place to deal with the shortage. There is not an athletic trainer on staff for the 2022-23 school year and Christus Good Shepherd has agreed to have a trainer cover the home games at no cost to the District. They will also cover the team at away games if the opposing team does not have a trainer. Tentative test scores were shared with the board...official scores will be out later this week. The Master Facilities Plan done by the architect was reviewed with the board. Mrs. Dildine will take this information and start working on the final long-range facilities plan so the District can move forward with some of the planned projects. The superintendent, the band director and the high school principal will meet Tuesday morning to discuss possibilities for someone to sponsor the flags corps and majorettes; however, the sponsor must be an exempt school employee.

9.8-8.18 Business Manager's Report

Business Manager Jalyn Setser briefed the board on the current financial report.

1. Financial Summary

- a. General Funds
 - i. Revenue - \$11,227,228 (Estimated Revenue - \$13,680,000)
 - ii. Expenditures - \$10,182,195 (Budget - \$13,610,000)
- b. Food Service
 - i. Revenue - \$554,427 (Estimated Revenue - \$670,000)
 - ii. Expenditures - \$539,195 (Budget - \$668,000)

2. Monthly TEA Foundation Payments

- a. June 2022 payment – \$860,022
- b. July 2022 payment - \$848,647

3. Tax Collections

- a. Cass County - \$2,102,230 (Levy – \$2,190,000)
- b. Morris County - \$419,744 (Levy – \$425,000)

4. Investment Accounts

- a. Certificates of Deposit (THNB) – \$2,824,000
- b. Checking (THNB) - \$926,000
- c. Lone Star Investment Pool - \$65,000

5. Cash Position

- a. Bank Accounts - \$6,099,000
- b. Investments - \$3,815,000
- c. Total - \$9,914,000

6. AUDITED Fund Balance as of August 31, 2021

- a. Unassigned - \$4,113,150
- b. Non-spendable for Inventory - \$56,801
- c. Other Restricted - \$75,000

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- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$17,763
- g. Other Committed - \$1,167,000
- h. Total - \$8,779,714

7. **CLOSING ACTIVITIES**

7.1 **Questions asked of and by Board Members**

{HSISD Policy BE}

7.2 **Adjournment**

On motion by Robert Johnson, seconded by Billy Willis, it was moved to adjourn the meeting. Motion passed 6 to 0. Meeting adjourned at 7:25 p.m.

Van Hall, President

Phillip Chapman, Secretary

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