

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

July 10, 2023
6:00 P.M.

Van Hall, Presiding

Members Present

Van Hall	DeAnna Putman
Robert Johnson	Matt Golden
Phillip Chapman	Scott Nelson
Billy Willis	

Members Absent

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

1.2 INVOCATION given by Robert Johnson; Pledge of Allegiance lead by Billy Willis.

1.3 PUBLIC COMMENT *{HSISD Policy BED}*
There was no public comment.

2. PRESENTATIONS:

2.1 Property Tax Discussion

Superintendent Sarah Dildine and Business Manager Jalyn Setser shared preliminary information with the trustees regarding setting the tax rate for this year. Based on estimates from the State and the Morris and Cass Counties Appraisal Districts, there will be a decrease in property values in Morris County and an increase in Cass County, resulting in an approximate overall increase of 5.8 percent. However, a slight decrease in the tax rate is anticipated.

2.2 Preliminary Budget Discussion

Dildine and Setser presented a rough draft of the budget for 2023-2024 school year. Based on initial revenue estimates, the budget could possibly be 2.7 percent higher than the current year's budget. The largest expense projects being considered for next year include main parking lot repairs, the replacement of the flat roof at the junior high building, a new stage for outdoor events like graduation, new equipment for the maintenance department and 1:1 laptop replacements.

3. CONSENT AGENDA ITEMS:

{HSISD Policy BE}

3.1 Minutes of meeting on July 10, 2023

3.2 Budget Amendments (as needed)

The budget amendments presented were to move funds:

- a. for the usual End-of-the-Year Clean-Up of budget revisions,
- b. to cover the higher than expected utility bills,
- c. to pay for renumbering and signage on all doors in the district for security purposes,
- d. to purchase a new metal building for athletic storage and supplies, and
- e. to pay for a concrete slab for new dressing areas at the baseball/softball complex.

On motion by Scott Nelson, seconded by Robert Johnson, it was moved to approve the Consent Agenda Items as presented. Motion carried on a 7 to 0 vote. Billy Willis abstained from the vote on the minutes for the last meeting.

4. AGENDA ITEMS:

{HSISD Policy BE; BEC; BED};

4.1 CONSIDERATION to Approve Date for Tax Rate and Budget Hearings

{HSISD Policy BDAA, CE, Education Code 44.004(a), (f)}

On motion by Billy Willis, seconded by Matt Golden, it was moved to approve August 28, 2023, as the date for the Tax Rate and Budget Hearings. Motion carried on a 7 to 0 vote.

4.2 CONSIDERATION to Approve a School District Teaching Permit

{HSISD Policy DBA}

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve a school district teaching certificate for Devin Beard. Coach Beard will be teaching CTE courses Speech, College and Career Readiness and Investigating Careers. Motion carried on a 7 to 0 vote.

5. CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney’s professional and ethical duty to the Board requires a confidential communication.

5.1 PERSONNEL:

{HSISD Policy DC}

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

5.2 CONSULTATION with Attorney {when necessary} There was no consultation.

Gov't Code §551.071

6. RECONVENE - Open Meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act. Texas Government Code, Chapter 551, to take action necessary...

There was no closed session.

7. INFORMATION ITEMS*{HSISD Policy BE and BJA}***7.1 Superintendent's Report**

Superintendent Sarah Dildine reported to the Board that the TASB models for student handbooks and the Student Code of Conduct had not yet been released. The delay is a result of the legislative session. Release is scheduled for mid-July. Three coaches have been hired since the last board meeting - Deanna Dunn will be a girls assistant coach, Trent Hale and Devin Beard will be boys assistant coaches. All other vacant teaching positions have been filled. Supt. Dildine outlined possible updates to the policies regarding employees buying back unused state leave days at retirement and buying back unused local leave days at the end of each school year. Following more research and cost projections, updated examples will be presented at the August board meetings. The preliminary CCAD budget and the adopted MCAD budget were included in the board packets presented to trustees.

7.2 Business Manager's Report

Business Manager Jalyn Setser reviewed the report as of June 30, 2023, with the Board.

1. Financial Summary**a. General Funds**

- i. Revenue - \$11,496,044 (Estimated Revenue - \$13.53 million)
- ii. Expenditures - \$11,038,665 (Budget - \$13.52 million)

b. Food Service

- i. Revenue - \$579,444 (Estimated Revenue - \$532k)
- ii. Expenditures - \$537,647 (Budget - \$531k)

2. Monthly TEA Foundation Payments

- a. June 2023 Payment: \$907,090
- b. July 2023 Payment: \$909,700

3. Tax Collections (2022 Tax Year)

- a. Cass County - \$2,178,786 (2022 Levy - \$2.3 million)
- b. Morris County - \$504,499 (2022 Levy - \$435k)

4. Investment Accounts

- a. Certificates of Deposit (THNB) – \$3,799,000
- b. Checking (THNB) - \$0k
- c. Lone Star Investment Pool – \$67,000

5. Cash Position

- a. Bank Accounts - \$6,408,000
- b. Investments - \$3,866,000
- c. Total - \$10,274,000

6. Fund Balance as of August 31, 2022 (AUDITED)

- a. Unassigned - \$4,756,922
- b. Non-spendable for Inventory - \$44,276
- c. Other Restricted - \$0
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000

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- f. Committed for Self Insurance - \$25,171
- g. Other Committed - \$1,167,000
- h. Total - \$9,343,369

8. CLOSING ACTIVITIES

8.1 Questions asked of and by Board Members

{HSISD Policy BE}

There was no further discussion.

8.2 Adjournment

On motion by Billy Willis, seconded by Scott Nelson, it was moved to adjourn the meeting. Motion passed 7 to 0. Meeting adjourned at 6:43 p.m.

Van Hall, President

Phillip Chapman, Secretary