

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

August 14, 2023
6:00 P.M.

Billy Willis, Presiding

Members Present

Billy Willis
Robert Johnson
Phillip Chapman
Scott Nelson

DeAnna Putman

Members Absent

Matt Golden
Van Hall

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by Vice-president Billy Willis *{Gov't Code 551.001 (6), 311.013}*

1.2 INVOCATION given by Phillip Chapman; Pledge of Allegiance lead by Robert Johnson

1.3 PUBLIC COMMENT

There was no public comment.

{HSISD Policy BED}

2. PRESENTATIONS:

2.1 Proposed Budget Preview for 2023-2024

{HSISD Policy BE}

Business Manager Jalyn Setser shared information with the trustees regarding the proposed budget for the coming fiscal year. Based on certified tax values and estimated revenue, the budget for 2023-24 is currently proposed as \$14,309,121, an increase of \$257,331 over the 2022-2023 budget, with an estimated tax rate of 0.868371. (M&O - 0.7887; I & S - 0.079671.) The hearings for the Board to approve the budget and tax rate will be held on August 28, 2023, at a special called board meeting.

2.2 Federal Funds Grant

{HSISD Policy CB}

Kristina Gardner explained the programs covered by the grant, which fund was involved and how the funds are spent by the District. She also addressed the anticipated changes for the coming year .

2.3 DAEP Handbook

{HSISD Policy FN}

The Disciplinary Alternative Education Placement is an off-campus program designed to assist students with problems that interfere with their education or which disrupt the efficiency of the regular campus. The local program serves Hughes Springs ISD, and rents spaces to the Linden and Avinger ISD's. The DAEP handbook was updated by secondary assistant principal Virginia Lindsay and contains goals, guidelines and other information for students assigned to DAEP, their parents and the sending districts.

3. **CONSENT AGENDA ITEMS:**

{HSISD Policy BE}

- 3.1 Minutes of meeting on July 10, 2023
- 3.2 Minutes of meeting on July 24, 2023
- 3.3 Correction of Minutes of meeting on June 10, 2023 (*incorrect date in minutes*)
- 3.4 Budget Amendments (as needed)
- 3.5 Approval of Vendor List (*bi-annual approval*)

The budget amendments presented were to move funds:

- a. from a grant in the amount of \$3,489.85 that secondary school nurse Melissa Stonesifer applied for to purchase AED's and first aid kits, and
- b. \$10,000 to cover unexpected maintenance and HVAC expenses

On motion by Scott Nelson, seconded by Phillip Chapman, it was moved to approve the Consent Agenda Items as presented. Motion carried on a 5 to 0 vote. Billy Willis abstained from the vote on the minutes for July 24, 2023.

4. **AGENDA ITEMS:**

{HSISD Policy BE; BEC; BED}

4.1 **CONSIDERATION to Approve Appraisers and Appraisal Calendar for 2023-2024**

{HSISD Policies DN, DNA, DNB}

On motion by Robert Johnson, seconded by DeAnna Putman, it was moved to approve the T-TESS appraisal calendar and the appraisers. Motion carried on a 5 to 0 vote. The calendar and approved appraisers are a part of these minutes.

4.2 **CONSIDERATION to Approve Invoice from Imagine Learning**

{HSISD Policy CH Series; Education Code 44.031}

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve the invoice from Imagine Learning in the amount of \$32,375. This is an instructional program that is used for credit recovery, homebound students, students in DAEP for extended periods, and other situations. Motion carried on a 5 to 0 vote. The invoice is a part of these minutes.

5. **CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication.**

5.1 **PERSONNEL:**

{HSISD Policy DC}

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

5.2 **CONSULTATION** with Attorney {when necessary}

Gov't Code §551.071

5.3 **CONSIDERATION** of the 2023-2024 Multi-level Hazard Emergency Operation Procedure

{19 TAC 61.1040; Ed Code 37.115(k); HSISD Pol FFB}

6. **RECONVENE - Open Meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act. Texas Government Code, Chapter 551, to take necessary action.**

- 6.1 PERSONNEL:** *{HSISD Policy DC}*
 Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters. ***No action taken.***
- 6.2 CONSULTATION** with Attorney {when necessary} ***There was no consultation.*** *Gov't Code §551.071*
- 6.3 CONSIDERATION** of the 2023-2024 Multi-level Hazard Emergency Operation Procedure
{19 TAC 61.1040; Ed Code 37.115(k); HSISD Pol FFB}

On motion by Robert Johnson, seconded by Scott Nelson, it was moved to approve the 2023-2024 Multi-level Hazard Emergency Operational Procedure. Motion carried on a 5 to 0 vote.

7. **INFORMATION ITEMS**

{HSISD Policy BE and BJA}

7.1 Superintendent's Report

Superintendent Sarah Dildine reported to the Board that the enrollment for the third day of school was 1121. She reviewed the STAAR/EOC scores for the board, gave them copies of all the fall sports schedules, reminded them of the high school volleyball tournament on Thursday, Friday and Saturday and the Mustang Stampede on Friday in the gym. Options regarding attendance incentives were presented: State Leave Days Buy Back at Retirement, Longevity Stipend, and Local Leave Days.

7.2 Business Manager's Report

Business Manager Jalyn Setser reviewed the report as of July 31, 2023, with the Board.

1. Financial Summary

- a. General Funds*
- i. Revenue - \$12,582,157 (Estimated Revenue - \$13.53 million)
 - ii. Expenditures - \$11,939,823 (Budget - \$13.52 million)
- b. Food Service*
- i. Revenue - \$613,728 (Estimated Revenue - \$756k)
 - ii. Expenditures - \$559,071 (Budget - \$756k)

2. Monthly TEA Foundation Payments

- a. July 2023 Payment: \$914,582
- b. Aug 2023 Payment: \$0

3. Tax Collections (2022 Tax Year)

- a. Cass County - \$2,220,745 (2022 Levy - \$2.3 million)
- b. Morris County - \$504,499 (2022 Levy - \$435k)

4. Investment Accounts

- a. Certificates of Deposit (THNB) – \$3,805,000
- b. Checking (THNB) - \$0k
- c. Lone Star Investment Pool – \$68,000

5. Cash Position

- a. Bank Accounts - \$6,324,000
- b. Investments - \$3,873,000
- c. Total - \$10,197,000

6. Fund Balance as of August 31, 2022 (AUDITED)

- a. Unassigned - \$4,756,922
- b. Non-spendable for Inventory - \$44,276
- c. Other Restricted - \$0
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$25,171
- g. Other Committed - \$1,167,000
- h. Total - \$9,343,369

8. CLOSING ACTIVITIES

8.1 Questions asked of and by Board Members

{HSISD Policy BE}

Vice-president Billy Willis read thank you notes for donations to the Superintendent’s Scholarship Fund in memory of Jan Jenkins from Sandra Willis, and other members of his family.

8.2 Adjournment

On motion by Scott Nelson, seconded by Robert Johnson, it was moved to adjourn the meeting. Motion passed 5 to 0. Meeting adjourned at 7:41 p.m.

Billy Willis, Vice-president

Phillip Chapman, Secretary