

HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT  
871 Taylor Street  
Hughes Springs, Texas 75656  
903-639-3800  
VACANCY ANNOUNCEMENT

DATE: April 18, 2018

**POSITION TITLE:** Elementary Campus Behavior Coordinator (Assistant Principal)

**SALARY RANGE:** Negotiable depending on experience (202-207 contract days)

**POSITION REQUIREMENTS:** Texas Principal Certificate or Eligible for Certification (Passed Test & Eligible to Apply for Certificate)  
ILD or AEL Training  
T-TESS & T-PESS Training

**MINIMUM QUALIFICATIONS:** Three years' experience as a classroom teacher

**PREFERRED QUALIFICATIONS:** Experience on an Elementary Campus Strongly Preferred  
Experience as an Administrator Strongly Preferred

**CAMPUS INFORMATION:** This position is on a PK-5 Elementary Campus with approximately 650 students. The Campus Behavior Coordinator will be part of a three-person campus administrative team – Principal, Campus Academic Coordinator (Assistant Principal), and Campus Behavior Coordinator (Assistant Principal).

**SPECIAL KNOWLEDGE/SKILLS:**  
Ability to Handle Student Discipline and Knowledge of Chapter 37 Discipline Code  
Ability to Coordinate Campus Functions & Organize Work Responsibilities  
Ability to Interpret Policy, Procedures, and Data  
Strong Organizational, Communication, Public Relations, and Inter-personal Skills  
Ability to Problem Solve & Build Consensus  
Ability to be Flexible  
Working Knowledge of Elementary Curriculum & Instruction  
Knowledge of SPED, 504, ESL, RTI and other special programs  
Ability to Travel District Wide & Occasionally State Wide  
Ability to Work Occasional Prolonged and Irregular Hours

**TIMELINE:** Applications Accepted Until May 9, 2018

**APPLICATION PROCEDURES:**

Application Packet available at [www.hsisd.net](http://www.hsisd.net)  
(Sitemap:) *Administration - Employment*  
Print, then fax, email or mail application to:  
Scott Hanes, Elementary Principal  
Office: 903-639-3880  
Fax: 903-639-2624  
Email: *haness@hsisd.net*

***An Equal Opportunity Employer***

House Bill 1130, 77<sup>th</sup> Legislature, May 2001

School district employees who desire certification as a teacher and meet eligibility requirements may receive financial assistance at public colleges and universities in Texas. Additional information is available from Human Resources at 903-639-3805.