

**HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

**871 Taylor Street**

**Hughes Springs, Texas 75656**

**903-639-3800**

**VACANCY ANNOUNCEMENT**

**DATE: February 14, 2018**

**POSITION TITLE:** Junior High School Principal

**SALARY RANGE:** Negotiable depending on experience (12-month contract)

**POSITION REQUIREMENTS:** Texas Principal Certificate  
ILD or AEL Training and T-TESS & T-PESS Training

**MINIMUM QUALIFICATIONS:** Three years experience as a classroom teacher  
One year experience as a secondary campus principal, district level administrator or secondary campus assistant principal

**PREFERRED QUALIFICATIONS:** Three years experience as a secondary campus principal, district level administrator or secondary campus assistant principal

**SPECIAL KNOWLEDGE/SKILLS:** Working Knowledge of Curriculum and Instruction  
Ability to Evaluate Instructional Programs and Teaching Effectiveness to Improve Campus Performance  
Ability to Manage Campus Budget and Personnel  
Ability to Coordinate Campus Functions & Organize Work Responsibilities  
Ability to Interpret Policy, Procedures, and Data  
Strong Organizational, Communication, Public Relations, and Inter-personal Skills  
Knowledge of UIL Rules & Regulations  
Knowledge of School Finance Practices  
Knowledge of Human Resources/Supervisory Practices  
Knowledge of Special and Federal Programs  
Ability to Problem Solve & Build Consensus  
Ability to Travel District Wide & Occasionally State Wide  
Ability to Work Occasional Prolonged and Irregular Hours

**TIMELINE:** Applications Accepted Until March 16, 2018

1<sup>st</sup> Round of Interviews: March 26 - 30, 2018

2<sup>nd</sup> Round of Interviews (If Necessary): April 2 - 4, 2018

Estimated Hiring Date: April 9, 2018

Start Date: July 1, 2018

**APPLICATION PROCEDURES:**

Application available at [www.hsisd.net](http://www.hsisd.net)  
(Sitemap: Administration – Employment)  
Print, then fax, email or mail application to:  
Sarah Dildine, Superintendent  
871 Taylor Street  
Hughes Springs, TX 75656  
Office: 903-639-3802  
Fax: 903-639-2624  
Email: [dildines@hsisd.net](mailto:dildines@hsisd.net)

***An Equal Opportunity Employer***

House Bill 1130, 77<sup>th</sup> Legislature, May 2001

School district employees who desire certification as a teacher and meet eligibility requirements may receive financial assistance at public colleges and universities in Texas. Additional information is available from Human Resources at 903-639-3805.