

**SCHOOL DISTRICT REGULAR BOARD MEETING  
BOARD OF TRUSTEES  
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

January 10, 2022  
6:00 P.M.

**Van Hall, Presiding**

**Members Present**

Van Hall	Billy Willis
Robyn Shelton	Scott Nelson
DeAnna Putman	Robert Johnson

**Members Absent**

Phillip Chapman

**School Personnel Present**

**Sarah Dildine, Superintendent**

**Guests**

**(See attached list)**

**1. OPENING ACTIVITIES:**

**1.1 CALL** to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

**1.2 INVOCATION** given by Robert Johnson; Pledge of Allegiance lead by Billy Willis

**1.3 PUBLIC COMMENT** *{HSISD Policy BED}*  
There was no public comment.

**2. HEARING:**

Texas Academic Performance Report (TAPR)

*TAC 61.1022(a)-(b), (e); Education Code 39.306(d); HSISD Policy AIB*

The report was available for the Board to review. However, the information for the Power Point that was to be presented was not received in time to prepare for the meeting. The Power Point will be presented next month.

**3. PRESENTATIONS:**

**3.1 School Board Appreciation**

January is traditionally the month to recognize and thank the members of the Board for their time and commitment to the school district. Each principal thanked them and presented each one with gifts from the campuses.

**3.2 Annual Audit Report**

Kelly Birdwell, CPA with Wilf and Henderson, P.C., Certified Public Accountants, provided each board member, the business manger and superintendent with copies of the audit report and briefly summarized the high points. HSISD's audit was good and is available for viewing on the district webpage under the business office section.

4. **CONSENT AGENDA ITEMS:** *{HSISD Policy BE}*
- 4.1 **CONSIDERATION to Approve Minutes of Meeting on December 13, 2021** *{HSISD Policy BE}*
- 4.2 **CONSIDERATION to Approve Budget Amendments** *{HSISD Policy BE}*

On motion by Robyn Shelton, seconded by Billy Willis, it was moved to approve the consent agenda as presented. The budget amendment was to move money to pay for the cafeteria tables approved at last month's meeting. Motion carried on a 6 to 0 vote. Scott Nelson abstained from the minutes due to absence at December's meeting.

5. **AGENDA ITEMS:** *{HSISD Policy BE; BEC; BED}*
- 5.1 **CONSIDERATION to Approve District and Campus Improvement Plans**  
*{HSISD Policy BQB, Education Code 11.251(b),(e)}*

The District Site-based and Campus Site-based Committees have met, assisted with the development, evaluation of the improvement plans with Curriculum Director Kristina Gardner, Superintendent Sarah Dildine and administrators. The District and Campus Improvement Plans have been approved and submitted to the Board of Trustees for approval. They may be viewed on the District's webpage at [www.hsisd.net](http://www.hsisd.net). On motion by Robyn Shelton and seconded by Robert Johnson, the plans were approved with a 6 to 0 vote.

- 5.2 **CONSIDERATION to Approve Annual Audit by Wilf and Henderson, P. C., Certified Public Accounts**  
*Education Code 44.008(a), (b), HSISD Policy CFC*

On motion by Scott Nelson, seconded by DeAnna Putman, it was moved to approve the audit report as presented by Kelly Birdwell, CPA, with Wilf and Henderson, P.C. Motion carried on a 6 to 0 vote.

- 5.3 **CONSIDERATION to Approve Comprehensive School Counseling Program**  
*TAC 239.15; 21.003; 33.003-33.007; 21.356; 37; 11.252; 28.025-026; 28.054; 29.911; 38.010*

On motion by Robert Johnson, seconded by Robyn Shelton, it was moved to approve the Comprehensive School Counseling Program outlining the statutory and regulatory requirements related to school counseling. Motion carried on a 6 to 0 vote. The plan is available for viewing on the District's webpage at [www.hsisd.net](http://www.hsisd.net).

6. **CLOSED SESSION**, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication.

The Board entered Closed Session at 6:23 p.m. and reconvened at 7:16 p.m.

## 6.1 PERSONNEL (Action)

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

1. Superintendent's Evaluation
2. Superintendent's Contract
3. Superintendent's Compensation

## 7. RECONVENE

**Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.**

### 7.1 PERSONNEL (Action taken in Open Meeting)

On motion by Robert Johnson, seconded by Billy Willis, it was moved to extend Superintendent Sarah Dildine's contract one year, for a term of three years commencing on July 1, 2022, and ending on June 30, 2025. Motion carried on a 6 to 0 vote.

## 8. INFORMATION ITEMS

*{HSISD Policy BE and BJA}*

### 8.1-8.7 Superintendent's Report

Superintendent Sarah Dildine informed the Board that enrollment is currently 1121. The proposed District of Innovation and letter to the Commissioner of Education will be sent tomorrow advising him that the Board will vote to approve the DOI at February board meeting. HSISD's nominee for the Cass County Appraisal District Board of Directors, Joe Vance Smith has been elected to the board for a two year term, the calendar for the 2022-2023 school year will be presented at either the February or March board meeting and the list provided by TRS of retired teachers available for tutoring after school has none near our area and so will not be used by the district.

### 8.8-8.18 Business Manager's Report

Business Manager Setser briefed the Board on the following information as of Dec 31, 2021.

#### 1. *Financial Summary*

- a. General Funds
  - i. Revenue - \$4,544,105 (Estimated Revenue - \$13,680,000)
  - ii. Expenditures - \$4,042,021 (Budget - \$13,610,000)
- b. Food Service
  - i. Revenue - \$226,426 (Estimated Revenue - \$514,000)
  - ii. Expenditures - \$247,108 (Budget - \$512,000)

#### 2. *Monthly TEA Foundation Payments*

- a. Dec 2021 payment - \$922,261
- b. Jan 2022 payment - \$922,094

**3. Tax Collections**

- a. Cass County - \$685,271 (Levy – \$2,190,000)
- b. Morris County - \$532,379 (Levy – \$425,000)

**4. Investment Accounts**

- a. Certificates of Deposit (FNB) - \$1,571,000
- b. Lone Star Investment Pool - \$494,000

**5. Cash Position**

- a. Bank Accounts - \$5,823,000
- b. Investments - \$3,567,000
- c. Total - \$9,390,000

**6. AUDITED Fund Balance as of August 31, 2021**

- a. Unassigned - \$4,113,150
- b. Non-spendable for Inventory - \$56,801
- c. Other Restricted - \$75,000
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$17,763
- g. Other Committed - \$1,167,000
- h. Total - \$8,779,714

**9. CLOSING ACTIVITIES**

**9.1 Questions asked of and by Board Members**

*{HSISD Policy BE}*

There were none.

**9.2 Adjournment**

On motion by Billy Willis, seconded by Robert Johnson, it was moved to adjourn the meeting. Motion passed 6 to 0. Meeting adjourned at 7:22 p.m.

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Van Hall, President

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Robyn Shelton, Secretary