

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

March 13, 2023

6:00 P.M.

Van Hall, Presiding

Members Present

Phillip Chapman	Van Hall
Billy Willis	Robert Johnson
Scott Nelson	DeAnna Putman
Matthew Golden	

Members Absent

None

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

1.2 INVOCATION given by Phillip Chapman; Pledge of Allegiance lead by DeAnna Putman

1.3 PUBLIC COMMENT *{HSISD Policy BED}*
There was no public comment.

2. PRESENTATIONS:

2.1 HEARING

Update on Accreditation Status

Kristina Gardner, Director of Curriculum and Instruction presented the trustees with the new updated information on the district's accreditation status. TEA awards an accreditation status to each public and charter school based on academic accountability and financial rating. HSISD is currently accredited by TEA with an "A" academic accountability rating and an "A-Superior Achievement" financial rating. The report is a part of these minutes.

3. CONSENT AGENDA ITEMS:

{HSISD Policy BE}

3.1 Minutes of meeting on February 13, 2023

3.2 Budget Amendments (as needed).

The budget amendments presented were to move funds to help pay for the purchase of new technology interactive panels, to cover the expected cost Agri-science Department's travel for the remaining of the school year, to amend/update the cafeteria's budget, and supplement supplies needed for security.

3.3 Vendor List

{HSISD Policy CHE}

This is routinely done twice a year.

On motion by Billy Willis, seconded by Scott Nelson, it was moved to approve the Consent Agenda Items as presented. Motion carried on a 7 to 0 vote.

4. AGENDA ITEMS:

{HSISD Policy BE; BEC; BED};

4.1 CONSIDERATION to Approve Staff Development Waiver for 2023-2024

{HSISD Policy BF}

This is a yearly process to assure there are plenty of minutes scheduled to cover any unexpected cancelled days of instruction. On motion by DeAnna Putman, seconded by Robert Johnson, the motion carried on a 7 to 0 vote. The waiver is a part of these minutes.

4.2 CONSIDERATION to Approve Changes to HSISD Policy FFAC (Local)

{HSISD Policy BF, BP; Education Code 11.201 (d)}

On motion by Robert Johnson, seconded by Phillip Chapman, it was moved to approve the change in HSISD Policy FFAC (Local) to allow designated school personnel to administer an opioid antagonist medication (Narcan) in an overdose situation. Motion carried on a 7 to 0 vote. The policy may be viewed on the District's webpage.

4.3 CONSIDERATION to Approve Certification of Unopposed Candidates for Hughes Springs ISD School Board Election on May 6, 2023, for Places One, Two and Three Trustees.

{HSISD Policy BBBA,BBBB, Election Code 2.053(a) (e)}

On motion by DeAnna Putman, seconded by Billy Willis, it was moved to approve the Certification of Unopposed Candidates for the School Board Election on May 6, 2023. Three places, currently held by Robert Johnson, Place One, Phillip Chapman, Place Two, and Billy Willis, Place Three were not contested. Motion carried on a 7 to 0 vote. The certification is a part of these minutes.

4.4 CONSIDERATION to Approve Cancellation of Hughes Springs ISD Board of Trustees Election on May 6, 2023

{HSISD Policy BBBA,BBBB, Election Code 2.053(a) (e)}

Because the incumbent trustees were unopposed, the election scheduled for May 6, 2023, to elect members of the Hughes Springs ISD School Board may be cancelled. On motion by Scott Nelson, seconded by Matt Golden, it was moved that the Board approve the Order of Cancellation for the May 6, 2023, election. Motion carried with a 7 to 0 vote. The Order of Cancellation is a part of these minutes.

4.5 CONSIDERATION to Approve Invoice from Cass County Shared Services Arrangement for Second Semester.

{HSISD Policy CH Series; Education Code 44.031}

It was moved by Matt Golden and seconded by Robert Johnson, to approve payment to Cass County Shared Services Arrangement for the second semester in the amount of \$101,224.15. CCSSA manages the special education cooperative for the Hughes Springs ISD. Motion carried on a 7 to 0 vote. A copy of the invoice is a part of these minutes.

4.6 CONSIDERATION to Approve Quote for Football Uniforms

{HSISD Policy CH Series; Education Code 44.031}

On motion by Robert Johnson, seconded by Scott Nelson, it was moved to approve the quote for new football uniforms in the amount of \$45,689.00. The motion carried with a 7 to 0 vote. The quote is a part of these minutes.

4.7 CONSIDERATION to Approve Resolution to Nominate Sarah Dildine for TASB Superintendent of the Year

On motion by Billy Willis, seconded by Phillip Chapman, it was moved to approve a resolution to nominate Sarah Dildine for the TASB Superintendent of the Year award. Motion carried on a 7 to 0 vote. A copy of the resolution is a part of these minutes.

5. CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. The Board entered Closed Session at 6:15 p.m.

5.1 PERSONNEL:

{HSISD Policy DC}

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

1. CONSIDERATION to Approve Contracts for Campus Principals, Assistant Principal, Director of Curriculum and Instruction.
2. CONSIDERATION to Approve Employment of Teacher/Coach
3. CONSIDERATION to Approve Employment of Classroom Teacher

5.2 CONSULTATION with Attorney {when necessary}

Gov't Code §551.071

6. RECONVENE The Board reconvened from Closed Session at 7:17 p.m.

Opened meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

6.1 PERSONNEL:

{HSISD Policy DC}

1. CONSIDERATION to Approve Contracts for Campus Principals, Assistant Principal, and Director of Curriculum and Instruction

On motion by Robert Johnson, seconded by Phillip Chapman, it was moved to approve extending the contracts of Principals Brian Nation, Brittany Phillips, Brenda Fincher, Curriculum Director Kristina Gardner, and Secondary Assistant Principal Virginia Lindsay for another year. Motion carried on a 7 to 0 vote.

2. CONSIDERATION to Approve Employment of Teacher/Coach

On motion by Billy Willis, seconded by Phillip Chapman, it was moved to approve the employment of Gregory Fortner on probationary dual-assignment contract for the rest of the 2022-2023 school year if he is able to rescind his current contract and on a probationary dual-assignment contract for the 2023-2024 school year. Motion carried on a 7 to 0 vote.

3. CONSIDERATION to Approve Employment of Classroom Teacher

On motion by Billy Willis, seconded by DeAnna Putman, it was moved to approve the employment of Sarah Willis as a seventh grade reading teacher. Motion carried on a 7 to 0 vote

6.2 CONSULTATION with Attorney *There was no consultation.*

Gov't Code §551.071

7. **INFORMATION ITEMS**

{HSISD Policy BE and BJA}

7.1 **Superintendent's Report**

Superintendent Sarah Dildine gave the Board the current enrollment -1150 as of last Friday - as well as information that the \$200,000 School Safety Grant has been received from TEA and will be spent on safety requirements for the district. Spring Open House and Report Card Pick-up is March 16th. An athletic parent meeting is scheduled for Tuesday at 6:30 pm. There are seven DECA students who are eligible to advance from state to international competition in Orlando, Florida. A preliminary list of End of Year Events was given to the trustees. More events will be added when they are scheduled.

7.2 **Business Manager's Report**

Business Manager Jalyn Setser reviewed the report with the Board. The newest renewed Certificate of Deposit will earn 2.4% interest.

1. Financial Summary –

a. General Funds

- i. Revenue - \$7,877,050 (Estimated Revenue - \$13.53 million)
- ii. Expenditures - \$5,955,286 (Budget - \$13.52 million)

b. Food Service

- i. Revenue - \$390,226 (Estimated Revenue - \$532k)
- ii. Expenditures - \$321,620 (Budget - \$531k)

2. Monthly TEA Foundation Payments

- a. Feb 2023 Payment: \$446,469
- b. Mar 2023 Payment: \$893,934

3. Tax Collections (2022 Tax Year)

- a. Cass County - \$1,963,314 (2022 Levy - \$2.3 million)
- b. Morris County - \$298,450 (2022 Levy - \$435k)

4. Investment Accounts

- a. Certificates of Deposit (THNB) – \$3,776,000
- b. Checking (THNB) - \$0k
- c. Lone Star Investment Pool – \$67,000

5. Cash Position

- a. Bank Accounts - \$7,465,000
- b. Investments - \$3,843,000
- c. Total - \$11,308,050

6. Fund Balance as of August 31, 2022 (AUDITED)

- a. Unassigned - \$4,756,922
- b. Non-spendable for Inventory - \$44,276
- c. Other Restricted - \$0
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$25,171
- g. Other Committed - \$1,167,000
- h. Total - \$9,343,369

8. CLOSING ACTIVITIES**8.1 Questions asked of and by Board Members***{HSISD Policy BE}*

The Board members were given the required cybersecurity safety information and reminded of the board training that needed to be completed before the April board meeting.

8.2 Adjournment

On motion by Billy Willis, seconded by Scott Nelson, it was moved to adjourn the meeting. Motion passed 7 to 0. Meeting adjourned at 7:25 p.m

Van Hall, President

Phillip Chapman, Secretary

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Regular Meeting
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