

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

May 9, 2022
6:00 P.M.

Van Hall, Presiding

Members Present

Phillip Chapman	Van Hall
Robyn Shelton	Scott Nelson
DeAnna Putman	Robert Johnson

Members Absent

Billy Willis

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

- 1.1 CALL** to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*
- 1.2 INVOCATION** given by Phillip Chapman; Pledge of Allegiance lead by Robert Johnson
- 1.3 PUBLIC COMMENT** *{HSISD Policy BE}*
There was no public comment.

2. CONSENT AGENDA ITEMS:

- 2.1 CONSIDERATION to Approve Minutes of Meeting on March 7, 2022** *{HSISD Policy BE}*
- 2.2 CONSIDERATION to Approve Budget Amendments** *{HSISD Policy BE}*

There were four budget amendments moving funds to cover the high school gym window graphics, the State FFA convention, the ERATE Wireless Access Point Project and supplies for the elementary school for the start of school in August.

On motion by Phillip Chapman, seconded by Robert Johnson, it was moved to approve the consent agenda as presented. Van Hall abstained from the Minutes. Motion carried on a 6 to 0 vote.

3. AGENDA ITEMS:

{HSISD Policy BE; BEC; BE};

3.1 CONSIDERATION to Approve TEKS Certification & Instructional Materials Committee for 2022-2023

{HSISD Policy EFA, Education Code 31.0211, 39.0241, 39.023 (a)(c)}

The District has to submit an annual certification that the curriculum materials are aligned with TEA's TEKS standards (Texas Essential Knowledge and Skills). The textbook committees are comprised of teachers of the various subjects taught. The format for certification has expanded from two pages to over twenty. On motion by Robyn Shelton, seconded by Robert Johnson, it was moved to approve the TEKS Certification and Instructional Materials Committee. Motion carried on a 6 to 0 vote.

3.2 CONSIDERATION to Approve Letter of Engagement with Auditors Wilf and Henderson, CPA *{HSISD Policy CFC}*

On motion by DeAnna Putman, seconded by Scott Nelson, it was moved to approve the letter of engagement with Wilf and Henderson, CPA, for the District's annual audit. Motion carried on a 5 to 1 vote. Robyn Shelton voted against the motion.

3.3 CONSIDERATION to Approve Devices for Fifth Grade Students with ESSER Funds *{HSISD Policy CH Series}*

On motion by Robert Johnson, seconded by Phillip Chapman, it was moved to approve the purchase of 80 Lenovo ThinkPads in the amount of \$55,983.20 from Insight. Motion carried on a 6 to 0 vote. A copy of the bid is a part of these minutes.

3.4 CONSIDERATION to Approve Devices for Seventh Grade Students with ESSER and Emergency Connectivity Funds (ECF) *{HSISD Policy CH Series}*

On motion by Robert Johnson, seconded by Robyn Shelton, it was moved to approve the purchase of 96 Lenovo ThinkPads in the amount of \$67,179.84 from Insight. Motion carried on a 6 to 0 vote. A copy of the bid is a part of these minutes

3.5 CONSIDERATION to Approve Waiver for Staff Development Minutes *{HSISD PolicyBF}*

On motion by Robyn Shelton, seconded by Robert Johnson, it was moved to approve the annual submission of a TEA Waiver for staff development minutes. The waiver is for the 2021-2022 and 2022-2023 school years and gives the district 2100 extra minutes for staff development. Motion carried on a 6 to 0 vote.

3.6 CONSIDERATION to Approve Student Insurance with Texas Student Resources, Inc. *{HSISD PolicyFFD}*

On motion by Phillip Chapman, seconded by DeAnna Putman, it was moved to approve the supplemental insurance for extra-curricular students with Texas Student Resources, Inc., as Health Special Risk, Inc., for the amount of \$17,972. Motion carried on a 6 to 0 vote.

3.7 CONSIDERATION to Approve Delegation of Authority to Curriculum Director to Accept a Contract Employee's Resignation in the Absence of the Superintendent *{HSISD Policy DEF}*

On motion by Robyn Shelton, seconded by Robert Johnson, it was moved to approve the resolution delegating authority to Kristina Gardner, curriculum director, to accept resignations from contract employees when Superintendent Dildine is absent from the District. Motion carried on a 6 to 0 vote. The resolution is a part of these minutes.

- 4. CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. The Board entered closed session at 6:15 p.m. and reconvened at 6:45 p.m.**

4.1 PERSONNEL:

{HSISD Policy DC}

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

1. **CONSIDERATION** to Approve Employment Agreement with Ethen Ragsdale for Agriculture Science Position
2. **CONSIDERATION** to Approve Employment of Pre-kindergarten Teacher

4.2 CONSULTATION with Attorney {when necessary} *No consultation.*

Gov't Code §551.071

5. RECONVENE

Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

5.1 PERSONNEL (Action taken in Open Meeting)

On motion by Robyn Shelton, seconded by Robert Johnson, it was moved to approve an employment agreement with Ethen Ragsdale for the Agri-science teacher position and a probationary contract for Maria Lopez for the pre-kindergarten teacher position. Motion carried on a 6 to 0 vote.

6. INFORMATION ITEMS

{HSISD Policy BE and BJA}

6.1-8.7 Superintendent's Report

Enrollment last week was 1118; Softball play-off games against West Rusk in Hallsville on Friday and Saturday, graduation will begin at 7:30 p.m.- trustees be in press box by 7:00 p.m., staff steak dinner on May 20th, end-of-year events calendar given to trustees, the district passed the TEA Random Validation on Title II Federal Funds, stipend study was discussed and will be on the June agenda, and the salary increase options were presented and will be considered later.

6.8-8.18 Business Manager's Report

Business Manager Jalyn Setser briefed the board on the current financial report. She advised them that another CD has been purchased at Heritage Bank; property insurance is being discussed with insurance agent Steve Neece, the tax rate should drop if property values increase, and a list of the Morris County Board of Directors was given to the board.

1. *Financial Summary*

- a. General Funds
 - i. Revenue - \$8,967,934 (Estimated Revenue - \$13,680,000)
 - ii. Expenditures - \$8,192,908 (Budget - \$13,610,000)
- b. Food Service
 - i. Revenue - \$506,669 (Estimated Revenue - \$670,000)
 - ii. Expenditures - \$467,128 (Budget - \$668,000)

2. Monthly TEA Foundation Payments

- a. Apr 2022 payment - \$0
- b. May 2022 payment - \$923,430

3. Tax Collections

- a. Cass County - \$2,035,521 (Levy – \$2,190,000)
- b. Morris County - \$418,295 (Levy – \$425,000)

4. Investment Accounts

- a. Certificates of Deposit (FNB) - \$0
- b. Certificates of Deposit (THNB) – \$2,747,000
- c. Checking (THNB) - \$999,000
- b. Lone Star Investment Pool - \$65,000

5. Cash Position

- a. Bank Accounts - \$5,762,000
- b. Investments - \$3,811,000
- c. Total - \$9,573,000

6. AUDITED Fund Balance as of August 31, 2021

- a. Unassigned - \$4,113,150
- b. Non-spendable for Inventory - \$56,801
- c. Other Restricted - \$75,000
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$17,763
- g. Other Committed - \$1,167,000
- h. Total - \$8,779,714

7. CLOSING ACTIVITIES

7.1 Questions asked of and by Board Members

{HSISD Policy BE}

This is the last board meeting for Robyn Shelton, who chose to end her time on the Board at the end of this term. The Superintendent and Board expressed their appreciation for her time and service, wishing her well in the future. Ms. Shelton gave credit to her fellow trustees, the administrators and staff for the success of this District. She shared that she will still be interested in Hughes Springs ISD and its continuation as an outstanding school district.

7.2 Adjournment

On motion by Robyn Shelton, seconded by Robert Johnson, it was moved to adjourn the meeting. Motion passed 6 to 0. Meeting adjourned at 7:10 p.m.

Van Hall, President

Robyn Shelton, Secretary