

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

September 11, 2023
6:00 P.M.

Van Hall, Presiding

Members Present

Billy Willis	DeAnna Putman
Robert Johnson	Van Hall
Phillip Chapman	Matt Golden
Scott Nelson	

Members Absent

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013}*

1.2 INVOCATION given by Phillip Chapman; Pledge of Allegiance lead by Billy Willis

1.3 PUBLIC COMMENT

{HSISD Policy BED}

Superintendent Sarah Dildine addressed the Board, advising them of some personnel changes in the District. Superintendent's Secretary Nita Clark has resigned effective September 29, 2023, after 34 years with HSISD. Junior High School Secretary Stephanie Stephens has begun training for the position, and Julie Derrick will be replacing Ms. Stephens.

2. CONSENT AGENDA ITEMS:

{HSISD Policy BE}

2.1 Minutes of meetings on August 14, 2023, on August 28, 2023

2.2 Budget Amendments (as needed)

The budget amendments presented were to move funds:

- a. to apply to the fencing that was not completed before August 31, 2023
- b. adding to the cost of quote from S & S (if approved on tonight's agenda) to include the drama room.

On motion by Billy Willis, seconded by Scott Nelson it was moved to approve the Consent Agenda Items as presented. Motion carried on a 7 to 0 vote. Matt Golden abstained from the vote on the minutes for August 14th and 28th meetings, 2023.

3. AGENDA ITEMS:

{HSISD Policy BE; BEC; BED}

3.1 CONSIDERATION to Approve Procurement of Design Services for Field House/Weight Room Project

{HSISD Policy CV Series CVA-CVF}

Architects Mark Bailey, Derrick and Jordan Godwin were present at this meeting to be interviewed by the Trustees. Following a question and period, the board voted on paper ballots ranking each firm. Supt. Dildine and Jalyn Setser tallied the votes. Based on the results, Robert Johnson moved that the Board approve the Godwin Firm. Second was made by Phillips Chapman. Mrs. Dildine will be negotiating a contract with them. Motion carried on a 7 to 0 vote. The vote sheets are a part of these minutes.

- 3.2 CONSIDERATION to Approve Procurement of Construction Services for Field House Weight Room Project** *{19 TAC§129.21 (j)(1)}*
- On motion by Billy Willis, seconded by Scott Nelson, it was moved to approve procurement of construction services for the field house and weight room projects. Motion carried on a 7 to 0 vote. Supt. Dildine will issue a request for proposals for a construction-manager-at-risk to present to the Board for approval later.
- 3.3 CONSIDERATION to Approve a Resolution for Adjunct Staff for Extracurricular Status with Cass County** *{19 TAC§129.21 (j)(1)}*
- On motion by Robert Johnson, seconded by Scott Nelson, it was moved to approve the resolution allowing for adjunct staff status for students involved in FFA and 4-H extra-curricular activities in Cass County. Motion carried on a 7 to 0 vote. A copy of the resolution is a part of these minutes.
- 3.4 CONSIDERATION to Approve a Resolution for Adjunct Staff for Extracurricular Status with Morris County** *{19 TAC§129.21 (j)(1)}*
- On motion by Scott Nelson, seconded by Matt Golden, it was moved to approve the resolution allowing for adjunct staff status for students involved in FFA and 4-H extra-curricular activities in Morris County. Motion carried on a 7 to 0 vote. A copy of the resolution is a part of these minutes.
- 3.5 CONSIDERATION to Approve a Resolution for CCAD Board of Directors Nominee for Cass County** *{HSISD Policy CCH}; Tx Prop Law, Sec 6:03(f)*
- On motion DeAnna Putman, seconded by Robert Johnson, it was moved to nominate Joe Vance Smith to continue on the Cass County Appraisal District Board of Directors. Motion carried on a 7 to 0 vote. A copy of the resolution is a part of these minutes.
- 3.6 CONSIDERATION to Approve a Resolution for MCAD Board of Directors Nominee for Morris County** *{HSISD Policy CCH}; Tx Prop Law, Sec 6:03(f)*
- At the August 28, 2023, special board meeting, Rick Nelson was nominated for the MCAD Board of Directors. The MCAD notified the District that Mr. Nelson was ineligible for the position because he had not lived in the county at least two years. On motion Robert Johnson, seconded by Billy Willis, it was moved to nominate Malisa Harrell for position on the Morris County Appraisal District Board of Directors. Motion carried on a 7 to 0 vote. A copy of the resolution is a part of these minutes.
- 3.7 CONSIDERATION to Approve S & S Roofing Proposal for Junior High School** *{HSISD Policy CV Series CVA-CVF}*
- On motion by DeAnna Putman, seconded by Billy Willis, it was moved to approve the proposal submitted by S & S Roofing for Junior High School in the amount of \$254,160, which will include the drama room.. Motion carried on a 7 to 0 vote. A copy of the proposal is a part of these minutes.

- 4. CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the**

time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication.

4.1 **PERSONNEL:** *{HSISD Policy DC}*
Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

4.2 **CONSULTATION** with Attorney {when necessary} *Gov't Code §551.071*

5. **RECONVENE - Open Meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act. Texas Government Code, Chapter 551, to take necessary action.**

5.1 **PERSONNEL:** *{HSISD Policy DC}*
Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters. ***No action taken.***

5.2 **CONSULTATION** with Attorney {when necessary} ***There was no consultation.*** *Gov't Code §551.071*

THERE WAS NO CLOSED SESSION

6. **INFORMATION ITEMS** *{HSISD Policy BE and BJA}*

6.1 **Superintendent's Report**

Superintendent Sarah Dildine reported to the Board the enrollment for last Friday was 1, 131 with approximately 366 transfer students. She discussed health insurance affordability for a class of employees and, following more research, will present more information later. She advised the Board of the many Homecoming Activities taking place this week before the HOCO game on Thursday, September 14, 2023.

6.2 **Business Manager's Report**

Business Manager Jalyn Setser reviewed the report as of July 31, 2023, with the Board.

1. Financial Summary

- a. General Funds
 - i. Revenue - \$13,679,275 (Estimated Revenue - \$13.53 million)
 - ii. Expenditures - \$12,893,379 (Budget - \$13.52 million)
- b. Food Service
 - i. Revenue - \$665,822 (Estimated Revenue - \$756k)
 - ii. Expenditures - \$621,326 (Budget - \$756k)

2. Monthly TEA Foundation Payments

- a. Aug 2023 Payment: \$0
- b. Sep 2023 Payment: \$1,588,980

3. Tax Collections (2022 Tax Year)

- a. Cass County - \$2,243,020 (2022 Levy - \$2.3 million)

- b. Morris County - \$505,800 (2022 Levy - \$435k)

4. Investment Accounts

- a. Certificates of Deposit (THNB) – \$3.813 million
- b. Checking (THNB) - \$0k
- c. Lone Star Investment Pool – \$68,000

5. Cash Position

- a. Bank Accounts - \$5.191 million
- b. Investments - \$3.881 million
- c. Total - \$9.072 million

6. Fund Balance as of August 31, 2022 (AUDITED)

- a. Unassigned - \$4,756,922
- b. Non-spendable for Inventory - \$44,276
- c. Other Restricted - \$0
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$25,171
- g. Other Committed - \$1,167,000
- h. Total - \$9,343,369

7. CLOSING ACTIVITIES

7.1 Questions asked of and by Board Members

{HSISD Policy BE}

President Van Hall read a thank you note for donations to the Superintendent’s Scholarship Fund in memory of Connie Mac Jones, Sr. from, his family.

7.2 Adjournment

On motion by, Billy Willis seconded by Scott Nelson, it was moved to adjourn the meeting. Motion passed 7 to 0. Meeting adjourned at 6: p.m.

Van Hall, President

Phillip Chapman, Secretary

