

**SCHOOL DISTRICT REGULAR BOARD MEETING  
BOARD OF TRUSTEES  
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**  
September 13, 2021  
6:00 P.M.

**Van Hall, Presiding**

**Members Present**

Van Hall	Billy Willis
Robyn Shelton	Phillip Chapman
Scott Nelson	Robert Johnson

**Members Absent**

DeAnna Putman

**School Personnel Present**

**Sarah Dildine, Superintendent**

**Guests**

**(See attached list)**

**1. OPENING ACTIVITIES:**

**1.1 CALL** to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

**1.2 INVOCATION** given by Phillip Chapman; Pledge of Allegiance lead by Van Hall

**1.3 PUBLIC COMMENT** *{HSISD Policy BE}*

Catie Thomas, from Northeast Texas Credit Union, presented a check to the Board of Trustees and the School District in the amount of \$8000. This is a promotional called Rally Card Rewards that returns one percent of every transaction to the school district each year. For the past nine years, HSISD has received a total of \$63,000 from the Credit Union.

**2. CONSENT AGENDA ITEMS:** *{HSISD Policy BE}*

**2.1** Minutes of Meetings on August 9, 2021, and August 23, 2021 *{HSISD Policy BE}*

**2.2** Budget Amendments (as needed) *There were none.* *{HSISD Policy BE}*

On motion by Phillip Chapman, seconded by Robyn Shelton, it was moved to approve the consent agenda as presented. Motion carried on a six to zero vote with an abstention on the August 9, 2021, minutes from Van Hall, and abstentions on the August 23, 2021, meeting from Billy Willis, Robert Johnson and Scott Nelson.

**3. AGENDA ITEMS:** *{HSISD Policy BE}*

**3.1 CONSIDERATION to Approve Resolution and Agreement with Cass County Extension Office for Adjunct Faculty** *{19 TAC§129.21 (j)(1)}*

On motion by Robyn Shelton, seconded by Phillip Chapman, it was moved to approve the Resolution and the Agreement with the Cass County Extension Office to serve as adjunct staff for FFA students when absent from school while showing livestock. A copy of the resolution and the agreement are a part of these minutes. Motion carried on a 6 to 0 vote. Copies of the agreement and resolution are a part of these minutes.

**3.2 CONSIDERATION to Approve Waiver for Remote Homebound Instruction**

*{HSISD Policy EEH, EHBA; TEC Sec 48.102}*

On motion by Robert Johnson, seconded by Billy Willis, it was moved to approve the waiver through Cass County Shared Services for an eligible student. Motion carried on a 6 to 0 vote.

**3.3 CONSIDERATION to Approve an Amendment to the 2021-2022 School Calendar**

*{HSISD Policy EB}*

As a result of the high number of students absent due to the Covid-19 Pandemic, HSISD suspended classes from August 24, 2021, to August 27, 2021 for all campuses. Junior High School classes remained closed until September 2, 2021. The requirement to have 75,600 minutes of instruction per school year effected the school calendar and some time will need to be added back in. Administration had allowed extra minutes in the original calendar, but in the event of another shut-down because of illness or bad weather, the calendar has been revised to accommodate additional closings. On motion by Robyn Shelton, seconded by Robert Johnson, it was moved to approve the amendment to the 2021-2022 school calendar. Motion carried on a 6 to 0 vote. A copy of the calendar is a part of these minutes.

**3.4 CONSIDERATION to Approve a Nomination for Cass County Appraisal District Board of Directors**

*{HSISD Policy CCH}; Tx Prop Law, Sec 6:03(f)*

On motion by Robyn Shelton, seconded by Billy Willis, it was moved to approve the nomination of Hughes Springs resident Joe Vance Smith to the Cass County Appraisal District Board of Directors. Motion carried on a 6 to 0 vote. Resolution is attached.

**3.5 CONSIDERATION to Approve a Nomination for Morris County Appraisal District Board of Directors**

*{HSISD Policy CCH}; Tx Prop Law, Sec 6:03(f)*

On motion by Billy Willis, seconded by Scott Nelson, it was moved to approve the nomination of Kenneth Mac Allen to the Morris County Appraisal District Board of Directors. Motion carried on a 6 to 0 vote. Resolution is attached.

**3.6 CONSIDERATION to Approve a Quote from S & S Roofing for Cafeteria, Auditorium and Newer Gym**

*{HSISD Policy CH}*

On motion by Billy Willis, seconded by Robert Johnson, is was moved to accept the quote from S & S Roofing in Pittsburg, Texas, to replace the roofs of the cafeteria, auditorium and the newer gymnasium in the amount of \$204,330.48. This amount includes all roofs and the two percent fee for utilizing TIPS. Motion carried on a 6 to 0 vote. Quote is attached.

4. **CLOSED SESSION**, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. The Board entered Closed Session at 6:15 p.m. and reconvened at 6:30 p.m.

#### 4.1 PERSONNEL (Action)

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

**CONSIDERATION** – Probationary Contract for Technology Application Teacher

#### 5. RECONVENE

**Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.**

##### 5.1 PERSONNEL (Action taken in Open Meeting)

On motion by Robyn Shelton, seconded by Billy Willis, it was moved to employ Stephen Newson on a Probationary Contract to teach Technology Applications as a Junior High School teacher. Motion carried on a 6 to 0 vote.

#### 6. INFORMATION ITEMS

*{HSISD Policy BE and BJA}*

##### 6.1-6.7 Superintendent's Report

Superintendent Sarah Dildine informed the Board that enrollment is currently 1147 and the ADA is 88.94%. Average Daily Attendance is usually 96% or 97% and funding is based on it. TEA is supposed to be looking into a way to help school districts state-wide with low ADA's due to the Covid-19 Pandemic. Waivers for lost attendance are available and Ms Dildine will be seeking a waiver later in May when there is a better picture of how much the waiver will need to request. The junior high gym floor has been removed and the new floor should be in place by basketball season. The cost of maintaining the district's turf will be increasing approximately \$28,000 and M/T Director David Hinerman has suggested that another person in the maintenance department could be hired instead and then be available for maintenance duties when the athletic fields were not being tended. Ms Dildine would like to have Mr. Hinerman work up a detailed cost and job description for another person to be hired in his department, compared to the inevitable increase in cost of professional service.

##### 6.8-6.14 Business Manager's Report

Business Manager Jalyn Setser reminded the Board there was no Foundation payment in August and gave the Board the following information as of August 31, 2021:

##### *1. Financial Summary*

- a. General Funds
  - i. Revenue - \$13,314,626 (Estimated Revenue - \$13,150,000)
  - ii. Expenditures - \$12,442,538 (Budget - \$13,150,000)
- b. Food Service
  - i. Revenue - \$424,609 (Estimated Revenue - \$442,000)
  - ii. Expenditures - \$469,023 (Budget - \$517,000)

**2. Monthly TEA Foundation Payments**

- a. Aug 2021 payment - \$0
- b. Sept 2021 payment - TBA

**3. Tax Collections**

- a. Cass County - \$2,136,610 (Levy – \$2,130,000)
- b. Morris County - \$699,574 (Levy – \$669,000)

**4. Investment Accounts**

- a. Certificates of Deposit (FNB) - \$3,305,000
- b. Lone Star Investment Pool - \$493,000

**5. Cash Position**

- a. Bank Accounts - \$4,644,000
- b. Investments - \$3,798,000
- c. Total - \$8,442,000

**6. Fund Balance as of August 31, 2020 TBD after annual audit**

- a. Unassigned - \$3,305,887
- b. Non-spendable for Inventory - \$82,890
- c. Committed for Construction - \$2,500,000
- d. Committed for Capital Expenditures for Equipment - \$850,000
- e. Committed for Self Insurance - \$15,706
- f. Other Committed - \$1,167,000
- g. Total - \$7,921,483

**7. CLOSING ACTIVITIES**

**7.1 Questions asked of and by Board Members**

*{HSISD Policy BE}*

President Van Hall read a thank-you card from the Stephen Barnes family for the donation to the Superintendent’s Scholarship Fund in memory of his mother, Carla Barnes. Nita Clark gave the trustees information on the CEC (Continuing Education Credits) they would need for the 2021-2022 school year and the scheduled dates for the training.

**7.2 Adjournment**

On motion by Robyn Shelton, seconded by Billy Willis, it was moved to adjourn the meeting. Motion passed 6 to 0.

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Van Hall, President

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Robyn Shelton, Secretary