

HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT

871 Taylor Street

Hughes Springs, Texas 75656

903-639-3800

Fax 903-639-2624

VACANCY ANNOUNCEMENT

DATE: 1/10/2023

POSITION TITLE: Assistant Principal – Elementary (PK-5 Campus)
2023-2024 School Year

SALARY RANGE / CONTRACT: Negotiable

POSITION REQUIREMENTS: Texas Principal Certification or Eligible for Certification
Texas Teaching Certificate
ILD or AEL Training, T-TESS Training (or obtain in Summer 2023)

MINIMUM QUALIFICATIONS: Three years' experience as a classroom teacher

PREFERRED QUALIFICATIONS: Elementary Experience as a Teacher or Administrator
Previous Campus Administrative Experience

SPECIAL KNOWLEDGE/SKILLS: Thorough understanding of school operations
Thorough understanding of student discipline
Working knowledge of elementary curriculum and instruction
Ability to evaluate instructional programs and teaching effectiveness
Ability to manage budget and personnel
Ability to coordinate campus support operations
Strong organizational, communication, public relations, and interpersonal skills
Ability to Problem Solve & Build Consensus
Ability to Travel District Wide & Occasionally Regional Travel
Ability to Work Occasional Prolonged and Irregular Hours

TIMELINE: Application Deadline: March 1, 2023
Application Review: Starting March 1, 2023
Round One of Interviews: Week of March 13, 2023
Round Two of Interviews (if necessary): Week of March 20, 2023
Board Hiring Date: April 10, 2023

APPLICATION PROCEDURES: Application available at www.hsisd.net . Print, then fax, email or mail application to:
Brenda Fincher, Principal
809 Russell Street
Hughes Springs, TX 75656
Office: 903-639-3881 Fax: 903-639-3930
Email: fincherb@hsisd.net

An Equal Opportunity Employer

House Bill 1130, 77th Legislature, May 2001

School district employees who desire certification as a teacher and meet eligibility requirements may receive financial assistance at public colleges and universities in Texas. Additional information is available from Human Resources at 903-639-3805.