

HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT

871 Taylor Street

Hughes Springs, Texas 75656

903-639-3800

Fax 903-639-2624

VACANCY ANNOUNCEMENT

DATE: February 20, 2020

POSITION TITLE: Assistant Principal – Elementary (PK-5)
2020-2021 School Year

SALARY RANGE / CONTRACT: Negotiable

POSITION REQUIREMENTS: Texas Principal Certification or Eligible for Certification
Texas Teaching Certificate
ILD or AEL Training, T-TESS Training

MINIMUM QUALIFICATIONS: Three years' experience as a classroom teacher

PREFERRED QUALIFICATIONS: Elementary Experience
Previous Administrative Experience

SPECIAL KNOWLEDGE/SKILLS: Thorough understanding of school operations
Thorough understanding of student discipline
Working knowledge of elementary curriculum and instruction
Ability to evaluate instructional programs and teaching effectiveness
Ability to manage budget and personnel
Ability to coordinate campus support operations
Strong organizational, communication, public relations, and interpersonal skills
Ability to Problem Solve & Build Consensus
Ability to Travel District Wide & Occasionally Regional Travel
Ability to Work Occasional Prolonged and Irregular Hours

TIMELINE: Application Deadline: March 31, 2020
Application Review: Starting April 1, 2020
Round One of Interviews: April 16 & 17, 2020
Round Two of Interviews (if necessary): April 23, 2020

Board Hiring Date: May 11, 2020

APPLICATION PROCEDURES: Application available at www.hsisd.net

Print, then fax, email or mail application to

Brenda Fincher, Principal

809 Russell Street

Hughes Springs, TX 75656

Office: 903-639-3881

Fax: 903-639-3930

Email: fincherb@hsisd.net

An Equal Opportunity Employer

House Bill 1130, 77th Legislature, May 2001

School district employees who desire certification as a teacher and meet eligibility requirements may receive financial assistance at public colleges and universities in Texas. Additional information is available from Human Resources at 903-639-3805.